P&C MINUTES
Pymble Public School Parents & Citizens Association Meeting
Wednesday 9th December 2015

ATTENDEES
Marc Skjellerup, Kate Walker, Maddie Thomson, Linda Henderson, Jasmin Buchanan, Moy Ferguson, Sally Seymour, Andrew Mason, Kate Walther, Amanda Hatzioannou, Sally Christianson, Tiffany Leone, Cath Booth, Fiona Murphy, Clare Thomson, Kissane Gray, Michaela Endicott, Shelly Acland-Goben, Louise Cunningham, Denise Kelly, Jonathan Fletcher, Debs Moore, Zannie Abbott, Evan Watson, Vanessa Free, Roz Howe, Ruth White

APOLOGIES
Alex Merton McCann, Venessa O’Connell, Bruno Diodati

WELCOME
Marc Skjellerup opened and chaired the meeting. Declared open at 7:08pm.

MINUTES OF OCTOBER 28TH 2015 MEETING
Marc Skjellerup asked that the previous minutes be accepted as a true & fair record. Sally Seymour verified they were & Kissane Gray seconded this.

MATTERS ARISING FROM THE PREVIOUS MINUTES
Cloud sharing for P&C as of 2016 - Maddie Thomson
It was decided that the newly appointed Secretary for 2016 would set up a new gmail account in their name rather than a group account & the secretary alone would hold the password. Files could then be shared between members via dropbox.
Auditor - Clare Thomson
Clare has had the P&C accounts & books audited and will report on it in the AGM.
Paid Band Convenor - Sally Seymour
Sally has started the process and will report on it within the meeting.
Electronic Attendance Role - Rachel Harvey
The matter will be carried over til 2016.

CORRESPONDENCE IN/OUT
None

PRESIDENT’S REPORT
To be presented within the AGM to follow

PRINCIPAL’S REPORT
To be presented within the AGM to follow

TREASURER’S REPORT
To be presented within the AGM to follow

SUB COMMITTEE REPORTS

INSTRUMENTAL
Annual Concert went very well at the High School on Sunday. We probably had about 400 plus in the audience and over 160 musicians playing. The cake stall and gold coin donations raised $1342.80 for the Bill Walsh Cancer Research Foundation that we have donated to for the last two years.

The venue was big, airy and cool enough for so many people. We were able to seat all the bands so they could watch the whole concert as well.
Thank you's for presented to the conductors, band captains, Mrs Herbert and the band committee. All in all I have only received positive comments about the event. It had a great community spirit which is wonderful.

The junior band 2016 have all been sent offer letters and now we are sorting out the responses. All rehearsals and tutorials have finished and now Shona Curtis is madly sorting out the returns and the servicing of our instruments that are being hired out.

Planning is under way for next year. We are looking at the instruments that may be to be acquired, books to be ordered etc.

The String Ensemble and the Jazz Band are to play at the two consecutive speech day ceremonies on Thursday at the very beginning.

The band is also employing a new conductor as of 2016.

A job description for the Convenor role is attached.

**Action:** Sally Seymour passed a motion to buy a new Tuba & Euphonium at an approximate cost of $5.5k, Kissane Gray seconded this. Motion passed.

PYMBLE PUBLIC SCHOOL INSTRUMENTAL CO-ORDINATOR POSITION

Pymble Public School is seeking a professional and experienced Instrumental Coordinator to join and lead the school’s Instrumental Committee on a paid permanent/part time position.

The Band Coordinator engages and supports the Instrumental Program, students of the school, parents, the wider school community, and staff with effective administrative operations for the school’s Co-Curricular Instrumental Program.

**ROLE DESCRIPTION**

The Instrumental Coordinator effectively organises and maintains the administrative functions associated with the program. In addition to providing administration to the Instrumental Program, the role is a liaison point between the conductors, ensemble managers and the staff.

**KEY SKILLS**

- Excellent communication skills, including written and interpersonal skills that will develop positive relationships with, parents, students and conductors.
- Skills in event planning and coordination
- Knowledge of instruments and have musical knowledge or background (not essential)
- High attention to detail in the preparation of correspondence, emails, budget and activity documentation.
- An ability to collaborate and work productively in a team environment.
- Discretion and the ability to maintain strict levels of confidentiality.
LENGTH OF TENURE AND REMUNERATION

The Instrumental Coordinator will be appointed on a year-to-year contract and remuneration will be in accordance with the terms and conditions of the Pymble Public School Parents Committee hourly rate agreement. Hours and the rate will be set, yearly based on the requirements of the Instrumental Program and the number of students involved.

For all enquiries please contact …………………or Robyn Herbert at

CANTEEN

Canteen Wrap Up

2015 has been a big year of change and achievements in the Canteen, here are just a few;

• Introduction of Flexishools - complete on line ordering system for the canteen
• Employing a new canteen manager,
• Introduction of 'Special Order Days'. This year we celebrated Chinese New Year, and national days for Italy and India.
• Introduction of Fresh Fridays
• Adding Gluten free items to our menu
• Canteen Manager resigning half way through term 3.
• The wonderful and amazing Sally Seymour, Julie Long and Debbie Moore stepping up and learning the ropes and keeping the canteen operating for the remainder of Term3.
• The extraordinary effort of Debbie Moore who kept her hand up and has kept the canteen running for Term 4.
• The power blackouts in middle of canteen days which meant the staff had to deal with food being heated in the staff room and other locations.
• The fridge of 17 years dying.
• The microwave blowing up.
• The health inspector coming for their annual visit during a special order day and the canteen passing with flying colours.
• The largest day ever for the canteen and in 38oC!
• New foods being introduced that are healthier and tastier and the trialling of new items.

BUT through it all, we have laughed and smiled and fed all the children who needing feeding at PPS.

There are a list of thank yous and I can't mention you all but personally I need to highlight the following people

• Alex Merton McCann who has been my sounding board and fellow interviewer
• Sally Seymour and Julie Long for stepping in and helping us out in keeping the canteen going in Term3.
• Debbie Moore who has done an amazing effort for term 3 and 4. To say the odds have been against her is an understatement - fridges blowing up, power going, heat, etc. Gold Medal performance.
• Sue Klammer - who always seems to be available or does the quiet achiever role with labels etc whilst waiting for band.
• ALL the terrific volunteers that give up their time to serve in the canteen
• The Year 6’s that have come and assisted in the canteen. Your contribution has been invaluable.
• The friends I have text at a moments notice to say we are short in the canteen and we have a Large day with special order or whatever and they have rearranged their day to get to the canteen for an hour or two.
• and of course the wonderful Mr Burke - who just is always around when you need him.
From a canteen perspective you will notice some items will become not available as we are starting to wind down our stock levels. The final day of the Canteen for 2015 will be Monday 14 December. This will be treated like Fresh Fridays and items to be sold will be what we have available.

Thanks to all and I wish everyone all the best for the festive season.

Linda Henderson
Canteen Convenor

LIAISON

Liaison Report for meeting 9th December 2015

Year End Drinks

Year end drinks are coming to an end with Year 6 being held this Friday 11th December. From all reports, they have been wonderful nights and everyone who has attended really enjoyed themselves. Thanks again to the families that have opened their homes to host these functions.

Tea and Tissues 2016

A big thank you to Debbie Moore for putting her hand up to host Tea and Tissues for the Kindergarten parents of 2016. I will put together a team of mothers to help bake and be on site to help out.

SOCIAL & FUNDRAISING

December Social and Fundraising Report

2015 has been a great year for events at Pymble Public School Social and Fundraising

Events have included:

• PPS Icebreaker for parents
• PPS Disco for the students
• Hats, Wigs and Tash Bash for parents
• Father’s Day Breakfast for parents and students

I would like to thank the everyone who volunteered their time to ensure the success of these events. I would also like to thank the ladies in the office and Mr Burke for all his support and help this year including overseeing the instillation of the air conditioning in the PPS School Hall which was installed with P&C funds.

We have started initial thoughts and discussions around events for 2016 pending election to the position.

POLICY, PLANNING AND SCHOOL SELF EVALUATION
Nothing to report

PROMOTIONS

I have contacted Mrs White and when school events slow down we will meet to discuss re-vamping the Myalla masthead and layout. I am happy to work on some more contemporary options over the upcoming summer school holidays.

I have also spoken to Moy Ferguson & Mrs White re: the way forward for the school directory next year. Mrs White said that it is an extremely useful document for staff and that they would like to maintain a printed copy. Moy & I discussed the possibility of having an excel document available for each class information night. I am happy to setup a document for the office staff to send to each class teacher.

Ruth White also discussed the benefits of using the school iPads to record names/emails etc at the parent information nights.

GROUND/FACILITIES

P&C Grounds/Facilities Committee Report
9th December 2015
Shelly Acland-Goben & Venessa O’Connell

Over the past 2 years, we have worked with the Principals, Mr Lee & Mr Diodati, to regularly review the schools’ grounds and facilities and to support the school, and particularly Mr Ian Burke, in the maintenance and improvement of the environment.

There have been a number of projects co-ordinated by this subcommittee and funded by the P&C, as well as projects achieved and funded by the school in response to ideas suggested by parents, including:

• Annual working bees in Term 2 (weekend between summer & winter sport changeover) which enabled a huge amount of pruning, weeding, mulching & planting of gardens, as well as extensive pressure washing to be completed.
• Levelling and sealing of the nature strip at carline to prevent children tripping.
• A new digital school sign & board
• Owl sandstone sculpture for front entrance (with Yr 6 2014)
• 2 single & 1 double timber shaded tables outside Yr 3/4 classrooms, funded by P&C
• major amphitheatre facelift with terraced walls, “named” paving & stairs completed.
  Pavers were donated by school families.
• Over 50 new native tree plantings, funded by P&C and donations from Kuring Gai Council
• New mod grass for the lower play equipment area, and new turf laid around the exterior
• A John Deer Airator was purchased by the school for preparing the oval prior to fertilising.

Major projects in the pipeline include:
  • Redevelopment of the shelter shed area with another COLA (major P&C fundraising goal from 2016 TBC)

The working bees were a great example of our School community’s spirit and of how much can be achieved by working together. We would recommend they continue annually in Autumn.
We wish to thank both the School and especially Mr Burke for a wonderful commitment to our PPS Grounds & Facilities. We have both appreciated the friendly & dedicated working relationship between the School and the P&C Grounds/Facilities Committee.

Shelly Acland-Goben & Venessa O'Connell

SPORT & RECREATION/POOL
Swimming wraps up this week and I would like to thank our wonderful swimming staff for their efforts. I gave out 22 certificates for sport last week. As of 2016 Sports Uniform will be compulsory for all K-2 Students.

UNIFORM SHOP
Nothing to report other than all is going well in the shop and appointments for uniform fittings are proceeding nicely.

2ND HAND UNIFORM
I have completed a full stocktake & will hand everything over to the newly appointed P&C member.

It was noted that 2015 has had a record year of 2nd hand uniform sales bringing in over $4,000 for the school.

CHESS
Nothing to report

POOSH
It was noted that posh has appointed a new President - Jonathan Fletcher.

GENERAL
*Gifted & talented* - Kate Walther raised a discussion about a lack of such a program within the PPS curriculum, as compared with other local schools. As this is outside of the scope of the P&C, Bruno Diodati has requested to meet with interested parents to discuss this further.

*Healthy School Environment Forum* - Zannie Abbott has asked to save the date for this event in 2016.
*Action: Matter carried over til 2016.*

Meeting closed at 7:34pm
P&C MINUTES - AGM
Pymble Public School Parents & Citizens Association Meeting
Wednesday 9th December 2015

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Marc Skjellerup, Kate Walker, Maddie Thomson, Linda Henderson, Jasmin Buchanan, Moy Ferguson, Sally Seymour, Andrew Mason, Kate Walther, Amanda Hatzioannou, Sally Christianson, Tiffany Leone, Cath Booth, Fiona Murphy, Clare Thomson, Kissane Gray, Michaela Endicott, Shelly Acland-Goben, Louise Cunningham, Denise Kelly, Jonathan Fletcher, Debs Moore, Zannie Abbott, Evan Watson, Vanessa Free, Roz Howe, Ruth White, Bruno Diodati

APOLOGIES
Alex Merton McCann

WELCOME
Marc Skjellerup chaired the meeting and declared it open at 7:35pm.

MINUTES OF DECEMBER 10TH 2014 MEETING
Marc Skjellerup asked that the minutes of the previous year’s meeting be accepted as a true and fair record. Linda Henderson verified they were and Moy Ferguson seconded this.

MATTERS ARISING FROM THE PREVIOUS MEETING
None

TREASURER’S REPORT

AGM Treasurer Report - December 2015

- Presentation of the Audit Report on the Statement of Receipts and Payments for the 12 months ending 30 November 2015.

Financial highlights are:

- The balance on all bank accounts at 30 November 2015 stands at $277,430 including:
  - $85,445 Band Funds
  - $13,543 Building Fund

- P&C Funded School Initiatives for 2015 included:
  - Air conditioning for the School Hall, including the upgrading of the electricity supply prior to the installation
  - Replacement commercial freezer purchased for canteen.

- Family and Building Fund contributions are slightly below 2014, at 2013 levels, but are still encouraging.
2nd hand Uniform shop proceeds for 2015 are $4,258 including $635 to be banked this week, compared to $2,111 in the prior year. Kissane Gray has done a fantastic job again in 2015, and the P&C owes her a huge thank you for her time and effort these past two years.

The canteen returned a higher than anticipated profit at $13,286. This is due to increased sales, with the 2015 total being $18k above 2014. The Canteen has suffered from some issues due to the change in the management during the year, however the new canteen manager has done a great job, and her helpers also were fantastic to step in during a difficult time.

Total fundraising $26,784, including $16,282 from the main fundraiser.

The Bendigo Bank Accounts will be set up as soon as the new P&C committee is in place and the documentation can be completed. I will do this as my final action and as part of my hand over to the new treasurer.

I would like to thank:

- Akiko Davies our Band Treasurer for all her hard work
- Dayle Skjellerup - our new book keeper
- Alex Merton Mc Cann - for all her support and signing all the cheques for me.

Thank you,
Clare Thomson

Treasurer Report - December 2015

Attached are the reconciled accounts for the 12 month period December 2014 until 30 November 2015.

- The balance on all the accounts at 30 November 2015 stood at $277,430 (including Band $85,445).

- At 30 November 2015 the band retained a calendar YTD deficit of $2,956. Expenses to be reflected in December include the payment of term 4 tutor/conductor invoices, entry fees and tour expenses, of approximately $5,400.

Canteen:
- Increase in canteen sales volume experienced this calendar year.
- YTD canteen sales for the calendar year stand at $98k, compared to the prior year of $80k. There is a steady increase in usage of the canteen $7k 2014 over 2013 and $18k 2015 over 2014.

- YTD calendar profit of $13,286, attributable to increased sales volume and wage saving, even though there were slightly higher wage costs due to the need to replace the canteen manager part way through the year. 2014 surplus was $7,900.

Other items of Note:
- Fundraising total for the year was $26,784, with the major event contributing $16,282.
- Uniform Commission was $13,767.
- The Bendigo Bank Accounts will be set up as soon as the new P&C committee is in place and the documentation can be completed. I will do this as my final action and as part of my hand over to the new treasurer.

Thank you,

Clare Thomson

Marc Skjellerup received the Audited Financial Statements from the Treasurer and after some high level checking, proposed that the meeting accept the Audited Financial Statements. Fiona Murphy raised concerns regarding the Building Fund that could not be addressed by the meeting.

Action: Clare Thomson will look into the matter and approval of the Audited Financial Statements will be held over until the next meeting.

It was also agreed that having a goal or purpose for our fundraising efforts will greatly encourage parents to contribute and the P&C should set clear objectives for fundraising as part of the budget setting process at the start of 2016.
## Balance Sheet

**As of November 2015**

**6/12/2015**  
**7:28:29 PM**

### Assets

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<td>Cash in Bank - Main 49</td>
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<td>Building Fund</td>
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<td>Petty Cash - Canteen</td>
<td>60.15</td>
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<td>Total Cash On Hand</td>
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</table>

**Total Current Assets**  
175,556.41

**Total Assets**  
175,556.41

### Liabilities

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<tr>
<td>Cash Held on Behalf of Band</td>
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<td>Online Ordering Parent's Acc/</td>
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<td>Miscellaneous Payables</td>
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<td>Superannuation Payable</td>
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<td>Total Liabilities</td>
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**Total Liabilities**  
911.85

### Equity

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<td>Current Year Surplus/Deficit</td>
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<td>Historical Balancing</td>
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<td>Total Equity</td>
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**Total Equity**  
174,644.56
Pymble Primary School Band
Crown Road Pymble NSW 2073

Reconciliation Report
30/11/2015
12:42:53 PM

Page 1

ID#   Date       Memo/Payee                Deposit    Withdrawal

Cheque Account: 1-1110    PPS &C Band Cheque Account

Date of Bank Statement: 30/11/2015
Last Reconciled: 31/10/2015
Last Reconciled Balance: $89,278.59

Cleared Cheques

542185 16/07/2015 McElvogue Music $1,275.00
542190 10/09/2015 Tom Andrews $2,310.00
542209 31/10/2015 Robert Sidaway Pty Ltd $742.50
542210 31/10/2015 Clarke Coaches Pty Ltd $660.00
542185 9/11/2015 Cancel McElvogue Music cheq $15.00
542212 13/11/2015 Transdev NSW Shorelink $620.00
542213 13/11/2015 Curtis, Shona $65.00

Total: $0.00 $5,687.50

Cleared Deposits

Nov 15 1/11/2015 Interest on account $3.60
GJ000003 10/11/2015 McElvogue Music $1,275.00
CR000208 26/11/2015 PE/JAZZ Band Tour $400.00
CR000209 26/11/2015 PE/Jazz Band Tour $175.00

Total: $1,853.60 $0.00

Outstanding Cheques

542170 11/05/2015 McCann, Alex $19.50
542207 9/10/2015 Ali Irwin $120.00
542208 31/10/2015 Sally Seymour $250.52
542211 10/11/2015 McElvogue Music $1,275.00
542214 22/11/2015 Rebecca Morris $5,880.00
542215 22/11/2015 Sally Seymour $96.40
542216 22/11/2015 Optimum Percussion Pty Ltd $671.44
542217 22/11/2015 Tom Sparkes Instrument $100.00
542218 22/11/2015 Alexander Hirlian $450.00
542219 22/11/2015 Pymble Public School $6,053.18
542220 22/11/2015 Leila Ilkhanipoor $300.00
542221 22/11/2015 Peter Salkeld $742.50
542222 22/11/2015 Askar Nurlanov $945.00

Total: $0.00 $16,903.54

Reconciliation

AccountEdge Pro Balance on 30/11/2015: $68,541.15
Add: Outstanding Cheques: $16,903.54
Subtotal: $85,444.69
Deduct: Outstanding Deposits: $0.00
Expected Balance on Statement: $85,444.69
## Reconciliation Report

**Cheque Account:** 1-1170 Building Fund  
**Date of Bank Statement:** 30/11/2015

### Outstanding Deposits

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<th>Withdrawal</th>
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<tr>
<td>GJ000072</td>
<td>1/11/2015</td>
<td>Trf Building fund fees</td>
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<td><strong>Total:</strong></td>
<td>$13,543.50</td>
<td>$0.00</td>
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### Reconciliation

- **BusinessBasics Balance on 30/11/2015:** $13,544.47  
- **Add: Outstanding Cheques:** $0.00  
- **Subtotal:** $13,544.47  
- **Deduct: Outstanding Deposits:** $13,543.50  
- **Expected Balance on Statement:** $0.97

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Pymble Public School P&C Association

Crown Road  
Pymble  
2073

## Reconciliation Report

3/12/2015  
1:22:52 PM
Reconciled Cheques
305570 17/09/2015 Konstantin Ouskov $12.05
305571 17/09/2015 Jae Kyun Park $40.90
305573 17/09/2015 Jodie Hamblin $22.30
305598 29/10/2015 Bobbin Head Bakery $90.00
305599 9/11/2015 Alfred Foods $999.87
305600 9/11/2015 Metro Ice Cream $219.05
305601 9/11/2015 Balfours Bakery Pty Ltd NSW $110.88
305602 9/11/2015 Sushi Village $692.50
305604 9/11/2015 W.Brown & co $204.79
305605 15/11/2015 Bobbin Head Bakery $95.00
305606 15/11/2015 Sushi Village $806.50
305607 15/11/2015 Alfred Foods $997.72
305608 15/11/2015 Balfours Bakery Pty Ltd NSW $147.18
305609 15/11/2015 W.Brown & co $158.74
305610 15/11/2015 Superpop P/L $30.25
305612 16/11/2015 Deputy Commissioner of Taxat $472.00
305614 22/11/2015 Pymble Primary School $55,104.62
Total: $0.00 $60,204.35

Reconciled Deposits
CR001299 23/11/2015 Cash Dep Branch Pymble (cas $869.75
CR001300 23/11/2015 Cash Dep Branch Pymble $321.80
CR001301 23/11/2015 Chq Dep Branch Pymble-fundr $605.00
CR001302 23/11/2015 Cash Dep Branch Pymble-2nd $300.00
CR001303 23/11/2015 Alinta-uniform commission $2,029.99
Total: $4,126.54 $0.00

Outstanding Cheques
305041 4/09/2012 Superpop P/L $45.38
305181 31/07/2013 Sushi Village $338.60
305388 18/12/2014 Anwandter $13.08
305394 18/12/2014 Chung $5.05
305397 18/12/2014 Franco $34.40
305398 18/12/2014 Grice $13.50
305400 18/12/2014 Hong $15.35
305401 18/12/2014 Hunziker $22.70
305403 18/12/2014 Kui $13.80
305404 18/12/2014 Kurath $25.80
305406 18/12/2014 Larratt $67.30
305417 18/12/2014 Tasharofi $34.05
GJ000068 9/06/2015 Allocation of PPS fees to Buildi $13,363.50
305567 17/09/2015 Bowen Zhang $13.10
305569 17/09/2015 Bronwyn Roberts $48.50
GJ000072 1/11/2015 Trf Building fund fees $180.00
305611 15/11/2015 Deb Moore $351.35
305613 22/11/2015 Romeo's Retail Group $102.38
305615 22/11/2015 $0.00
305616 26/11/2015 P&C Federation $441.00
305617 30/11/2015 Dayle Skjellerup $1,360.00
Superadj 30/11/2015 Deb Moore $0.00
Total: $0.00 $16,488.84

Pymble Public School P&C Association
Reconciliation Report
3/12/2015
1:22:52 PM
Add: Outstanding Cheques: $16,488.84
Subtotal: $97,299.89
Deduct: Outstanding Deposits: $0.00
# Pymble Public School P&C Association

## Profit & Loss Statement

### 1/12/2014 through 30/11/2015

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<td>Canteen - Cash Sales</td>
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<td>Canteen - Online Ordering Sale</td>
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<td>Canteen - Account Donation</td>
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<td>Employment Expenses Canteen</td>
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<td>P&amp;C Insurance &amp; Association</td>
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<td>Wages &amp; Salaries</td>
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<td>Workers Compensation Insurance</td>
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<td>Super Annuation Contribution</td>
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<td>Canteen - school supplies</td>
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<td>Election Day BBQ &amp; Cake Stall</td>
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<td>August 2015 Fundraiser</td>
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<td>Stationery</td>
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<td>Easter eggs</td>
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<td>Mothers Day Stall</td>
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<td>Bulbs Fundraiser</td>
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<td>Fundraising Props</td>
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<td>Donation - Aussie Helpers</td>
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<td>Canteen - Electronic ordering</td>
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<td>21st Century Learning Hardware</td>
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<td>Net Surplus / (Deficit)</td>
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Reconciliation Report

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Reconciliation

BusinessBasics Balance on 30/11/2015: $81,140.74
Add: Outstanding Cheques: $0.00
Subtotal: $81,140.74
Deduct: Outstanding Deposits: $0.00
Expected Balance on Statement: $81,140.74
To the wonderful Pymble Public School P&C, Mr Diodati, Mrs White and all other members of the school community present,

Please accept my apologies for not being with you this evening. Parenting duties prevail! I am currently on-route back to Australia after a month of medical treatment in the UK for one of my boys.

However, I did want to share with you my reflections on a great year. Thank you in advance to Kate Walker for her verbal skills and delivery service.

Being a part of P&C is a wonderful opportunity to give back and support our school community. Yes, it can be time consuming. Yes, it can often involve a late night or two. But in my opinion it is a real honour, and I genuinely regard my last two years as President as an absolute privilege.

So, at the end of the day what is our true mission on P&C? Is it simply a matter of meeting every few months for a catchup? Bidding on auction items and helping prune at our annual working bee? No my friends, it is so much more. We are here to serve the school community. To constantly find ways to provide support and backing, not just financial, to our great school, its staff and goals. We are also here to ensure that all members have a voice. I can honestly say that every member of our 2015 Pymble P&C has upheld this mission with the greatest integrity and commitment. I am proud to have served the school with this extraordinary group of people who are dedicated and devoted to our great school.

One of the most wonderful things that can happen on P&C is the magic that can occur when there is a real and genuine working relationship with the school. And I’m proud to say that we have that magic here at Pymble Public School. The robust and dynamic relationship that the P&C has with the school means that together we have been able to achieve great things. I would like to take this opportunity to thank both Mr Diodati and Mrs White for their extraordinary commitment and enthusiasm. Both Bruno and Ruth constantly go the extra mile and we are truly lucky to have them at the helm of our ship.

Working closely with the school, P&C has been able to identify ways we can support the school in its quest to ensure our children have the best quality learning experience. Over the last 12 months, I am proud to say the P&C has been a major financial sponsor of the school’s 21st Century Learning program and has funded 70 plus mini Ipads, provided air conditioning to the hall and funded a telephone system between classrooms.

Now, we all love a highlights reel. Unfortunately, there won’t be a video presentation tonight but let’s recap on some of the highlights of a great 2015. Please note - these are in no particular order:

• Our social/fundraising program - Crafted by the very talented Zannie Abbott and her team, we have enjoyed a year of terrific social events. From the terrific Icebreaker to the kids disco and of course the Hats, Wigs and Moustache Event with the spicy LipSyncing competition, it has been fantastic. A big thank you to Zannie as well as her loyal supporters Tiffany Leone and Pia Margetis for their huge efforts in keeping us social and our kitty in good health!

• Our Instrumental Program - Led by the wonderful Sally Seymour, this program is nothing short of extraordinary. With over 170 students over 5 ensembles, a full performance schedule, a cast of tutors to manage and music to organise, this is a mammoth undertaking. And while our ensembles do have a very strong reputation, this is absolutely not the mission of our
program. Our program is about opportunity and inclusion - giving our kids an open invitation to be part of something. To test their musical aptitude while developing teamwork and being part of something bigger than themselves. This is gold! A huge thank you to Sally and her team of band managers, helpers, tutors and conductors for making this happen.

- **Our Grounds and Facilities** - Shelley Goben and Venessa O’Connell - our Golden Grounds Girls - have kept our school looking shiny and tip-top for the second year in a row. What a dynamic combination! Thank you girls for organising our Working Bee and making weeding and mulching enjoyable! Quite an achievement really! Your efforts are very much appreciated.

- **Our Financial Health** - our wonderful Treasurer Clare Thomson has done a marvellous job in managing our finances. After a few too many hiccups with the Commonwealth Bank, Clare has secured us a terrific deal at Bendigo Bank which will absolutely take our banking into the 21st Century. Thank you Clare for your tireless efforts. I will miss the cheque signings and regular pow-wows!

- **Our Parent Liaison** - Jasmin and Syssy have kept those lines of communication flowing beautifully between our parent community and P&C. Thank you Jasmin for the wonderful Tea & Tissues Event that sets the tone so beautifully for our new Kindy parents, for our magnificent Mothers Day gifts purchased from the stall and your liaison with the Easter Bunny. And Syssy, a big thank you to you for ensuring the members of the Chinese and Korean communities are informed and kept abreast of events and news at school. Establishing the ESL Liaison role is one of the real highlights of my last 2 years as President. Thank you ladies for all that you have done.

- **Our Canteen** - What a year! The wonderful Linda Henderson has been at the helm during our transition to online ordering, the training of our new canteen managers, menu changes and machinery breakdowns. A huge thank you to Linda for her commitment and for weathering the constant storms with a smile. You are nothing short of a legend!

- **Our Policy & Planning Portfolio** - Led by Moy Ferguson, this important position has played a key role in fine tuning our 2015 - 2017 three-year-plan. A major part of our school’s evaluative and planning process was the student well-being survey. A huge thank you to Moy for making this happen. I know many parents appreciated the opportunity to share and have their experiences noted. Thank you so very much for all your efforts.

- **Our Alinta Relationship** - Thank you Ros Howe for managing this relationship so well. You may not consider this to be of huge importance but let me tell you it is! Ensuring our kids are clothed, the queues are under control and parents are happy is essential. It is also worth remembering that the P&C earns funds from Alinta - so thank you Ros for keeping this humming along!

- **Our Second Hand Uniform Shop** - Kissane Grey has done a spectacular job in providing this service to our school community. Now, whilst it is absolutely not all about money however I think 2015 has possibly been the most successful financial year ever in the Second Hand Uniform Shop. Thank you so much Kissane. The time you have spent sorting, selling and organising is much appreciated. Thanks you so much.

- **Our Promotions** - Thank you to Sue Klammer for her huge effort in making our School Directory happen. This is a mammoth task which requires hours of work. Thank you also for your constant supply of top notch and highly professional artwork for probably all of the key PPS occasions. You are a very talented lady!

- **Our Administration** - Maddie Thomson’s extraordinary organisation and attention to detail has kept us all on track this year. She has been a fabulous Secretary and has made my life as President so much easier. Thank you so very much Madds. We are all grateful to you for keeping us sorted and hydrated!!

- And to the members of the Executive Team who don’t have a portfolio but are yet so involved behind the scenes in so much of what goes on, thank you. Our Executive Meetings
have been robust, rigorous discussions that have contributed to so many aspects of P&C and our school community. Thank you to Marc Skjellerup and Kate Walker, our very committed and insightful VPs, to Fiona Murphy, Lou Cunningham and Evan Watson, our very dedicated and astute Exec members.

In closing, I would like to thank the members of the P&C who are retiring this year. Thank you for your contribution to our school community. It has been so appreciated.

It is with sadness that I officially say farewell as President. The last two years have been wonderful. Whether it has being interviewing for staff, sorting a canteen issue, eyeballing the finances, mediating a disagreement or liaising with council or the local MP, it has been a blast! Thank you to everyone who has made this journey so interesting. On a personal note, as a family we have thoroughly enjoyed our eleven years at Pymble Public School. This is a special place that we are blessed to have had the opportunity to been a part of.

For those of you considering being part of P&C in 2016, I urge you to commit! Don’t put it off. I’m sure that every member of the 2015 P&C would tell you how satisfying it is to do something without expecting anything in return. Many of you maybe familiar with the concept of servant leadership - well P&C is servant leadership at its best. You need look no further. And to borrow from the word of a great poet and mentor of mine, WH Auden, “We are all here on earth to help others; what on earth the others are here for I don’t know”.

And if you need a final push, the research on the benefits of volunteering are unanimous - it not only does wonder for your mental health but can also add to your longevity!! So what do you have to lose?

So farewell 2015 P&C, it’s been an absolute pleasure. And to quote another great mentor of mine, Winne The Pooh:

‘How Lucky I am to have something that makes saying Goodbye so hard’

Good night and God bless!

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PRINCIPAL’S REPORT

P&C End of Year Principal’s Report

This year has seen the continued support of our wonderful school by the PPS P&C. We are fortunate at PPS to have an active, involved and interested parent community. Equally we are fortunate to have amazing students who are just delightful. Together with a capable, dedicated and hard working group of teachers and staff, Pymble PS remains an outstanding public school and very much a school of choice within the community.

Having now been here for some 15 months and a whole school year I have witnessed first-hand the amazing learning opportunities on offer for all students at PPS. Students have a wide range of extra-curricular activities to choose from and our teaching and learning programs are of a high quality, innovative and
interactive. Many of our extra-curricular activities and programs would not be possible without the strong support of our school P&C and the generosity of our parent community both with respect to money and time. Our P&C run Instrumental Program includes over 150 students across 3 bands and 2 ensembles. This program not only instils a love of music in those participating students but also provides amazing opportunities for these students and experiences that will stay with them for a life time. I’d like to thank the Instrumental Program coordinator Mrs Sally Seymour, committee members and parent helpers for their commitment to the program and our children. This year as part of our 21st Century Action Learning initiative we deployed iPads 1:1 on Year 5 and 6 classes, 145 students have each had their own individual iPad. While the focus has very much been on ‘learning’, the technology has assisted teachers in facilitating the development of 21st Century learning skills in students of creativity, critical thinking, collaboration and communication in order to prepare them for an ever changing global context. P&C has supported this to the tune of $65000. This has meant that we have been able to spend school funds on extensive teacher professional learning, including the support of an academic partner. The students have been able to transform their learning and learn in ways that were previously inconceivable through the use of transformational educational apps. Late last term we hosted our first Stage 3 21st Century Learning Expo for parents. In groups, students organised 20 expo stalls, including 5 expert app stalls. This Expo not only showcased the technology in use in our school but more importantly the transformative learning that has taken place throughout the year. Parents commented overwhelmingly on how confident the students were in explaining their learning and the educational apps they were interacting with. P&C has also recently generously donated $50000 for the installation of airconditioning for our school hall. This will significantly add to the usability of our
hall and ensure that our students and school community are able to enjoy school assemblies and functions in comfort all year round.
P&C has also through its various committees coordinated several fund raising as well as school community events this year. We had a very successful and much appreciated working bee in term 2. The P&C icebreaker at the start of the year was a huge success and was only out done by the amazing Parent Social Night. This fundraiser demonstrated the generosity of our parents and local community. There was over $10000 worth of prizes donated for our auction and a large amount of money was raised for the school. The Father's Day breakfast was another successful event and one which students and their dads in particular enjoyed. Even our annual tears and tissues at the beginning of the year for new kindergarten parents was an enjoyable event with not many tears at all. These P&C events highlight the strong school community that exists at PPS and the willingness of parent helpers to contribute to our school community for the benefit of all our students. Throughout all these events our P&C has managed to organise, coordinate and deliver on their main focus of fundraising and support of the school community. This however, requires a continual influx of parent volunteers and I encourage wherever possible that parents actively join our school P&C get involved in the wonderful work they do. I'd like to also take this opportunity to thank mr Burke our general assistant for his never wavering commitment to our school and to helping the P&C in any way he can; whenever needed he's there, even at 5:30 in the morning to help set up for the Father's Day breakfast. Looking forward the future is extremely bright for our students and our school community. We are in good hands with our P&C and I'd like to thank the P&C executive members and volunteers for all their hard work this year. For some of is your last year at PPS and we appreciate your support over the years. In particular I'd like to thank our outgoing P&C president and long time parent of
PPS, Alex Merton-McCann for her invaluable service to P&C and the school. Alex has given of herself most generously and has been passionate about PPS well before I arrived. She has been extremely supportive in my role as relieving principal and been an outstanding president. Alex cannot be here tonight due to family commitments but I know everyone here is appreciative of her tremendous work and we wish her and her family all the very best as they leave PPS. I'd also like to thank those parents who also leave our school this year and who have also contributed so much to our school community over the years. Schools are truly a community, we have families who have been part of PPS for 15 plus years. It is the students, their parents, the community and the staff who make up a school. I am very much looking forward to another fantastic year at PPS in 2016 and wish you all and your families a very merry Christmas and a safe and prosperous new year.

Thank you

STANDING DOWN OF THE 2015 P&C COMMITTEE

ELECTION OF THE 2016 P&C COMMITTEE

Ruth White chaired the election.

With each role two questions were asked.

1. Any other nominations for the role?
2. Any objections to the nomination?

Motion passed to elect a new committee member.

PRESIDENT

MOY FERGUSON
VICE PRESIDENTS X 2
MARC SKJELLERUP
ANDREW MASON

TREASURER
VACANT

SECRETARY
LINDA HENDERSON

EXECUTIVE MEMBERS X 6
FIONA MURPHY
JASMIN BUCHANAN
LOUISE CUNNINGHAM
EVAN WATSON
SHELLY ACLAND-GOBEN
DEB MOORE (TBC)

INSTRUMENTAL
VACANT

CANTEEN
LINDA HENDERSON (INTERIM)

CHESS
VACANT

EALD LIAISON
SALLY CHRISTIANSON

GROUNDS/FACILITIES
KATE WALTHER

LIAISON
CATHERINE BOOTH
The new President, Moy Ferguson was then invited to say a few words...

Welcome everyone and thank you for your confidence in me to undertake this role. I have big shoes to fill and I would like to say a big thank you to Alex Merton-McCann for her huge contribution, effort and positivity during her term as president. Alex always had a gung-ho attitude which was inspiring to those around her. It's a shame she's not here tonight but she's here in spirit and we'll make sure she receives a nice gift from the P&C/school as a big thank you.

Thanks to the P&C members who are retiring from their positions tonight. All of you have put your heart and souls into your roles over various lengths of time and have made a big contribution to the school.

For those of you leaving PPS, we wish you and your children well as you move to your new school and new adventures. For those of you not yet leaving, we hope you won't run too far away from the P&C and that we continue to see you around.

I have to confess that the last few mornings, I've woken up and thought "what have I done" by putting up my hand for this role! Having said that, and looking around the room at others who have put their hand up and those here in support, I also feel very excited about the possibilities ahead!
Although many official roles have been filled, I strongly encourage others to step forward and become, or stay, involved because there is a lot of magic that happens at this school but unfortunately no wand that makes it all happen. We all have different segments of the school community that we tap into and if we can encourage participation though those networks, then as the old adage goes, many hands make light work. We also have a lot of fun and enjoy our share of wine and cheese so that's a bonus too!

(On that note, 'we'll now present the thank you gifts……)

Thanks and champagne were given to the following P&C members who are either leaving PPS or retiring from their respective P&C roles;

Kate Walker
Clare Thomson
Maddie Thomson
Kissane Gray
Sally Seymour
Jasmin Buchanan
Syssy Yang Huber Liu
Venessa O'Connell
Shelly Acland-Goben
Denise Kelly
Moy Ferguson

The following are remaining within the P&C but deserve champagne & a special mention;

Zannie Abbott
Linda Henderson

Champagne & thanks were also given to;
Ruth White
Bruno Diodati

A voucher of $100 for lunch at the Butcher’s Block in Wahroonga was given to the PPS Office Ladies for their support of the P&C.
A voucher of $80 for Westfield was given to Ian Bourke for his outstanding service to the P&C.

Alex Merton McCann was absent but will be presented with a special gift and personal thanks at the Year 6 farewell drinks party.

Meeting closed at 9pm.